



**Town of Springdale
Policy Manuel**

Department: Public Works	Title: Water & Sewer
Policy Number: PW002	Approval Date: September 20, 2021
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Motion # 22-246	

Pursuant to the authority conferred by Section 414 of the Municipalities Act, 1999, Chapter M-24, the Town of Springdale has made the following Water and Sewer Regulations.

1. Interpretation: In these regulations, unless the context otherwise requires:
 - a. "Act" means the Municipalities Act;
 - b. "Council" means the Town Council of Springdale;
 - c. "Customers" means any person, firm or corporation whose property is connected to the system;
 - d. "Municipality" means the Town of Springdale;
 - e. "Service" means water supply and/or sewage disposal service supplied to a customer;
 - f. "System" means water supply and/or sewage disposal system of the Town of Springdale.
2. Every owner or occupier or both of a building or part thereof that is within the Municipality and within sixty (60) meters of the system, shall have such building or part thereof connected to the system.
3. No service shall be provided by the system except in accordance with a written request to council.
4. (a) Service lines for water supply shall be 19mm (3/4 in.) copper, municipex or equivalent for a single/double family residential unit or such greater size as may be approved by Council for more than two residential units and commercial buildings.

(b) Service lines for water supply shall be installed at a minimum underground depth of 1.8 m (6 ft.) unless otherwise approved by Council.

5.
 - (a) Service lines for sewage disposal shall be 100mm (4 in.) PVC SDR28 or equivalent for a single-family residential unit or greater size as may be approved by Council for multiple residential units and commercial buildings.
 - (b) Service lines for sewage disposal shall be installed at a minimum underground depth of 1.6 m (5.25 ft.) unless otherwise approved by Council and may be installed lateral with the service line for water supply in the same trench, given a 300 mm (1 ft.) lateral separation or 300mm (1 ft.) vertical separation, with sewer line lower than the water line.
 - (c) The grade for a service line for sewage disposal shall be a minimum of 2% where possible and not greater than 18%; it shall be as much as possible in a continuous straight line without sags or crests.
 - (d) All service lines for sewage disposal shall have a minimum of one (1) back flow prevention device installed within the property boundary such that the home will not be affected in the event of a sewer line failure.
 - (e) All service lines for sewage disposal shall have a sewer clean-out installed within the property; the clean-out shall be constructed with a 100 mm (4 in.) sewer wye connection, and 45-degree long radius bend. The clean-out must be positioned such that access is provided from the home to the gravity main line (directed away from the home) for maintenance or emergency and allowing the Town to assist in service line investigation. The installation of this sewer line clean-outs will be the responsibility of the homeowner.
6. There shall be only service line for water supply and one only service line for sewage disposal to each building unless otherwise approved by Council.
7.
 - (a) Service line from the property line to the building, shall be done by the customer and shall be inspected and approved by the Council before backfilling.
 - (b) Council will make necessary connections of service lines to main lines and the customer will pay a fee for this work in an amount fixed by Council.
8. No customer shall have his/her/their property connected to the system where such customer is in arrears of taxes payable to Council.

9. No person except an employee of Council or other representative engaged for that purpose, shall connect service lines to the main line and the customer will pay a fee for work in an amount fixed by Council.
10. Should any contractor or individual in the process of erecting a building or conducting general excavation work, make alterations, installing service lines or for any reason whatsoever cut, break or interfere with a hydrant, water main, water pipe, curb stop, valve box, sewer lines or any part of the system with or without permission of the Council, such party shall be liable for the cost of repairs to the system unless some prior written contract has been made in reference to the particular work.
11. Representatives of Council shall upon giving adequate prior notice, have the right of access to all parts of a customer's property or premises at all reasonable hours for the purpose of inspecting and repairing service lines, for disconnecting services, or for the purpose of installing, reading, inspecting, repairing or removing meters and council shall have the right to suspend service to any customer who refuses such access.
12. (a) If repairs are required to a service line between the main and the property line, it shall be at Council's expense; otherwise, it shall be at the customer's expense. The location of line repair or line obstruction will be determined using the Town's line tracing system under the supervision of a Town employee in conjunction with the local contractor.

(b) In the event of a leak in the water supply line, Council may discontinue the supply of water to the service line if such action is necessary to prevent wastage of water; and, except in the case of an emergency, the customer shall be given adequate prior notice of Council's intention to discontinue the supply of water.

(c) Representatives of Council shall not enter into the home/dwelling unit for the purposes of maintenance operations required on a service line (sewage/water).
13. No person shall indiscriminately use water nor shall they sell or give water to any person except under such conditions or for purposes as may be approved by council in writing.
14. No person shall dispose of chemicals or other such material not normally used by a household into a service line for sewage disposal.

15. No person shall interfere in any matter with any part of the system.
16. Water and sewage rates are due and payable by the owner of the property.
17. The Council shall have the right to refuse or suspend service from the system to customers upon ten (10) day notice in writing
 - a. Water and sewer rates remain unpaid for more than thirty (30) days after the due date
 - b. Where customer fails to pay on the due date any rates or taxes payable to him/her/them
18. (a) When a property is occupied as a residence and a commercial business is operated from the same premises, and where no separate connection is required for the business the water and sewage rate applicable shall be the minimum commercial rate as set forth on the approved schedule of rates for the Town

(b) When a building is occupied by one (1) or more family units living separate, self-controlled apartments, the owner of the property shall be charged a separate residential water and sewage rate with respect to each apartment.
19. The Town shall not be liable for any loss or damage to property resulting from flooding by water occasioned by rainstorms or thaws, or the breaking of any water main or sewer pipe for any cause over which the Town has no control.
20. Private property shall be shaped in such a way to provide a positive flow of drainage away from their residence, the Town shall not be liable for any loss or damage to property that results from inadequate lot grading.
21. No action shall be commenced against the council or any person under their authority until one (1) month after notice in writing shall have been delivered to the Town Clerk, by the party who intends to institute such action, in which notice shall be clearly and explicitly contained the cause of action, the name and address of the person who is to bring the action.
22. Neither the council or any person acting under their authority, shall be liable for damages or any act or omission after a period of twelve (12) months, shall have elapsed from the time when the cause of complaint arose.

23. Pursuant to Section 420 of the Act, every person who contravenes or fails to comply with any of the provisions of these Regulations is guilty of an offence and liable on summary conviction;
 - a. For a first offence to a fine of not less than \$100 and not more than \$500 or to a term of imprisonment of not more than one month or to both the fine and imprisonment;
 - b. For a subsequent offence to a fine of not less than \$500 and not more than \$1,000 or to a term of imprisonment of not more than 3 months or to both the fine and imprisonment.

24. All previous (water and sewage system) regulations for the Municipality are hereby repealed.