



**Town of Springdale  
Policy Manual**

<b>Department: Administration</b>	<b>Title: Vendor Permit</b>
<b>Policy Number: A004</b>	<b>Approval Date: August 28, 1995</b>
<b>Effective Date: August 28, 1995</b>	<b>Revision Date: January 1, 2024</b>
<b>Motion #23-182</b>	

**Objective:**

To establish a means of collecting revenues from transient and seasonal vendors. In effect, this will be an alternate form of business tax for small scale operations with no storefront in the locale.

**Rationale:**

Much as the Town's infrastructure and services support other established local businesses, any entrepreneur entering Springdale will benefit from the investments made with local tax dollars. Whatever the scale of enterprise, a contribution to the operation and maintenance of the Town is to be expected. The scale of assessment however should neither discourage small operators from getting into business, nor leave regular business taxpayers feeling as though the vendors are not paying their share.

**Policy:**

All transient and/or seasonal vendors:

(a) selling from temporary locations (i.e. trucks, moveable stalls) excepting those otherwise approved and organized venues where booth fees are being paid; and,

(b) not otherwise paying the Town's regular business tax for their operation,

will be required to obtain and display a permit from the Town. Fees are as follows:

- \$25/day;
- or
- \$150/season (six months);
- or
- \$350/year.

A special student summer business permit will also be available at no cost.



Procedure:

Applications for vendor's permits are available at the Town Offices. Vendors may be required to provide proof of permission from the owner of the site(s) they intend to occupy. In the case of unusual or special applications (i.e. student summer businesses), a business plan will also be required and the application may be referred to a committee of Council for review and approval.