



# BUSINESS APPLICATION

APPLICANT CONTRACT INFORMATION		
Name:		
Mailing Address:		Postal Code:
Phone:	Cell:	Home:
Email:		

PROPERTY OWNER CONTACT INFORMATION (if different from applicant contact information)		
Name:		
Mailing Address:		Postal Code:
Phone:	Cell:	Home:
Email:		

PROPERTY INFORMATION
Property Civic Address:
Description of Business:
Business Trade Name:
Business Legal Name:
Home Based Business: <input type="checkbox"/> Yes <input type="checkbox"/> No
Area of Building used for business:
Number of onsite parking spaces:
Proposed Start up Date:
Days and Hours of Operation:

SERVICE NL APPROVAL LETTER ATTACHED	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

**DECLARATION STATEMENT:**

I hereby submit this application and confirm that the information supplied is correct to the best of my knowledge. I agree to comply with all Town Regulations. I understand that the responsibility to meet the National Building Code and Fire Code requirements and/or any other Government requirement is the responsibility of the original applicant or owner.

\_\_\_\_\_

Applicants Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Property Owner's Signature

\_\_\_\_\_

Date

**NOTE:** Where the applicant and the property owner are not the same, the signature of the property owner is required before the application can be accepted for processing.

The following documents are required before the application can be accepted for processing:

- Completed Application
- Site Plan (Parking)
- Floor Plan

FOR OFFICE USE ONLY	
<b>Checklist</b>	
Site Plan	Date Received _____
Floor Plan	Date Received _____
Approved by _____	Permit # _____